

Name: File no.:

Declaration of consent to receive all information via email

I hereby agree to receive all information regarding my application as well as - in case of denial – the formal denial notification via e-mail, to the **e-mail address mentioned in my application form**. I confirm that I regularly access the corresponding e-mail inbox and spam folder.

Declaration of legal representation

I have understood that with regard to any visa matter, the visa section can only contact me personally or can correspond with a representative (laywer/family member/ sponsor) named by me. The person must present a formal power of attorney. No information regarding my visa case can be provided on the phone.

Declaration concerning collection of original documents

I have understood that - if original documents remain in the visa section – I may collect these within **two (2) months** after receiving the final decision via email. The documents can be collected Tuesdays at 2:00 pm. After this timeframe of two (2) months, the visa section has the right to destroy these documents.

Declaration about Information pursuant the General Data Protection Regulation:

I herewith confirm that I have received the Information on the General Data Protection Regulation and I agree that all authorities concerned with the visa case are allowed to collect and process my personal data in accordance with these regulations.

I have read and understood all of the above mentioned.		
Full name	Place and Date	Signature

Adresse:

No. 6, Ridge Street
North Ridge, 1

Ghana

Post / mail address: P.O.Box GP 1757 Accra

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